

Credit Card Reconciliation

Jun-24

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
Joanne Soderlund - CEO Credit Limit: \$10,000	26/06/2024	Midland Toyota	Service of ITN 24 months/ 40,000km)	P41.130.4733	\$ 290.00	\$ 26.36
	27/06/2024	Chat GPT	Monthly subscription + international fee	145120.580	\$ 34.17	\$ -
	28/06/2024	NAB	Monthly card fee	032102.580	\$ 9.00	\$ -
				Subtotal	\$ 333.17	\$ 26.36

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
Racheal King - MFC Credit Limit: \$5,000	10/06/2024	Dropbox	Monthly subscription + international fee	145120.580	\$ 19.25	\$ -
	14/06/2024	Shire of Tammin	Change of plates	P44.130.4017	\$ 31.10	\$ -
	14/06/2024	Shire of Tammin	Change of plates	P17.130.4017	\$ 18.90	\$ -
	14/06/2024	Shire of Tammin	Change of plates	P48.130.4017	\$ 18.90	\$ -
	14/06/2024	Shire of Tammin	Registration reprint	P21.130.4017	\$ 6.90	\$ -
	14/06/2024	Shire of Tammin	Registration reprint	P17.130.4017	\$ 6.90	\$ -
	17/06/2024	Landgate	Deceased estate title search	031106	\$ 30.50	\$ -
	19/06/2024	St John Ambulance	Defibrillator heartsrine pad & battery pack for Admin Office	145122	\$ 250.00	\$ 0.91
	24/06/2024	Shire of Tammin	Plant registrations	Various - see spreadsheet	\$ 2,752.05	\$ 250.58
	27/06/2024	Tudor House	Flags for Administration Office	145122	\$ 745.00	\$ 67.73
	28/06/2024	NAB	Monthly card fee	032102.580	\$ 9.00	\$ -
				Subtotal	\$ 3,888.50	\$ 319.22

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
Bevan Klein - MWS Credit Limit: \$5,000	3/06/2024	Spud Shed	Water 15 for depot	143106	\$ 52.14	\$ -
	3/06/2024	Woolworths	Depot kitchen consumables	143106	\$ 51.00	\$ -
	10/06/2024	Bunnings	Hand sanitiser	DAS.139.4620	\$ 6.69	\$ 0.61
	10/06/2024	Colles	Fly spray	DAS.139.4620	\$ 14.00	\$ 1.27
	10/06/2024	Work Health Professionals	Extension lead, Vacuum accessory, hand cleaner & gas lighter	DAS.139.4620	\$ 94.72	\$ 8.63
	10/06/2024	Bunnings	Hearing tests inc onsite fee & site induction time	TRAIN.142.4023	\$ 876.88	\$ 78.00
	10/06/2024	Bunnings	Return vacuum accessories	DAS.139.4620	\$ -	\$ 2.37
	11/06/2024	Bunnings	Insecticide, herbicide & dishwashing liquid	TVG.149.4643	\$ 90.39	\$ 8.22
	17/06/2024	JNK Energy House	Phone cover	142110	\$ 25.41	\$ 2.27
	17/06/2024	Bunnings	Flood light, washing machine hose & water separator	DBSM.139.4620	\$ 97.64	\$ 8.88
	17/06/2024	Super Cheap Auto	UHF, work lamps, grease cart etc for various plant	Various - see spreadsheet	\$ 2,018.67	\$ 183.52
	21/06/2024	Farmways	Boots, pliers & wire cutters	142104 & DAS.164.4709	\$ 188.55	\$ 17.14
	21/06/2024	United Petroleum	Ad blue	P24.130.4018	\$ 144.03	\$ 13.09
	26/06/2024	Kbn Farmers Coop	Coffee and milk	DAS.139.4620	\$ 30.50	\$ -
	27/06/2024	Cunderding Farmers Coop	Fert Evern Green	DAS.115.4643	\$ 99.55	\$ 9.05
	28/06/2024	NAB	Monthly card fee	032102.580	\$ 9.00	\$ -
				Subtotal	\$ 3,773.19	\$ 333.05
				Total	\$ 7,994.86	\$ 678.63

Credit Card Register		Credit Card Statement	
Opening Card Holders	Amendments Made	Comments	Balance from previous statement
Joanne Soderlund	N/A	No Changes	\$ 2,940.53
Racheal King	N/A	No Changes	\$ 2,966.51
Bevan Klein	N/A	No Changes	\$ 7,992.88
			\$ 28.56
			Closing Balance
			\$ 7,994.86

3 x monthly card fee & international transaction fee.

Prepared By:
Kelsey Pryer
Finance Officer
Date: 25/7/2024

Authorised By:
Racheal King
Manager of Finance & Corporate Services
Date: 26/7/24



Statement for
NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST
AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen cards: 1800 033 103 (24 hours within Australia only)



053/2363
TAMMIN SHIRE
PO BOX 53
TAMMIN WA 6409

RECEIVED
10 JUL 2024

BY: *[Signature]*

Statement Period: 29 May 2024 to 28 June 2024
Company Account No: 4557 0499 0110 7462
Facility Limit: \$20,000

Your Account Summary

Balance from previous statement	\$2,940.53 DR
Payments and other credits	\$2,966.51 CR
Purchases, cash advances and other debits	\$7,992.28 DR
Interest and other charges	\$28.56 DR
Closing Balance	\$7,994.86 DR

**YOUR DIRECT DEBIT PAYMENT OF \$7,994.86 WILL BE
CHARGED TO ACCOUNT 000086732- 0000508368965 ON
04/07/2024 AS PER OUR AGREEMENT.**



0007677 180/4557049901107462 / E-2363 S-7502 I-15003

see reverse for transaction details

Transaction record for: Billing account

Date	Amount A\$	Details	Reference
3 Jun 2024	\$2,940.53 CR	DIRECT DEBIT PAYMENT	74557044152
10 Jun 2024	\$0.56	NAB INTNL TRAN FEE - (SC)	74557044162
27 Jun 2024	\$1.00	NAB INTNL TRAN FEE - (MC)	74557044179
Total for this Period:	\$2,938.97 CR		



NAB Telephone Banking: transfer funds by phone from your nominated NAB accounts to your NAB Business Visa account. Phone 1300 498 594, between 7am and 9pm AEST, Monday to Friday, 8am and 6pm AEST, Saturday and Sunday



NAB Internet Banking: transfer funds from your NAB cheque or savings account to your NAB Business Visa account using NAB Internet Banking at nab.com.au



Billor Code: 1008. Ref: Select the card number you are making the payment to. Contact your participating bank, credit union or building society to make this payment from your cheque or savings account. BPAY payments may be delayed until the next banking business day, due to processing cut-off times. Maximum BPAY payment amount is AU \$100,000 per payment.

Cardholder summary

If you have recently switched to a new product or had a Lost/Stolen replacement of your card, your cardholder summary may not reconcile with the account balance. The closing balance in "Your Account Summary" section of this statement reflects your correct balance and amount payable. Please login to your Internet Banking or NAB Connect account to review your most up to date transaction listing.

Cardholder account	Cardholder name	Credit limit	Payments and other credits (A)	Purchases and cash advances (B)	Interest and other charges (C)	Net Totals (B + C - A)
4557-0455-3820-4615	MRS JOANNE MAREE SOD	\$10,000	\$0.00	\$323.17	\$9.00	\$332.17
4557-0455-3833-9270	MISS RACHEAL MAREE K	\$5,000	\$0.00	\$3,878.94	\$9.00	\$3,887.94
4557-0455-3839-2634	MR BEVAN JAMES KLEIN	\$5,000	\$25.98	\$3,790.17	\$9.00	\$3,773.19
4557-0499-0110-7462	BILLING ACCOUNT	\$0	\$2,940.53 CR	\$0.00	\$1.56 DR	\$2,938.97 CR
			\$2,966.51 CR	\$7,992.28 DR	\$28.56 DR	\$5,054.33 DR

Transaction type

Purchase

Annual percentage rate

0.0000%

Daily percentage rate

0.000000%



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AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MRS JOANNE MAREE SODERLUND
Account No: 4557 0455 3820 4615
Statement Period: 29 May 2024 to 28 June 2024
Cardholder Limit: \$10,000

Transaction record for: MRS JOANNE MAREE SODERLUND

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
26 Jun 2024	\$290.00	MIDLAND 2015 PTY LTD MIDLAND	ITN Service Subscription - no receipt.				74940524176 ✓
27 Jun 2024	\$33.17	OPENAI *CHATGPT SUBSCR HTTPSOPENAI.CCA					24492164179
27 Jun 2024	\$33.17	FRGN AMT: 22.00 US dollar					
28 Jun 2024	\$9.00	CARD FEE					74557044180
Total for this period	\$332.17		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature:

Date:

26/7/24



Statement for

NAB Business Visa

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Cardholder Details

Cardholder Name: MRS JOANNE MAREE SODERLUND
Account No: 4557 0455 3820 4615
Statement Period: 29 May 2024 to 28 June 2024
Cardholder Limit: \$10,000

Transaction record for: MRS JOANNE MAREE SODERLUND

Date	Amount \$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
26 Jun 2024	\$290.00	MIDLAND 2015 PTY LTD MIDLAND					74940524176 ✓
27 Jun 2024	\$33.17	OPENAI *CHATGPT SUBSCR HTTPSOPENAI.CCA	ITN service				24492164179
27 Jun 2024	\$33.17	FRGN AMT: 22.00 US dollar	Subscription - no receipt				
28 Jun 2024	\$9.00	CARD FEE					74557044180
Total for this period	\$332.17		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

[Signature]

Cardholder signature:

[Signature]

Date: 26/7/24



Statement for
NAB Business Visa
 NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
 Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST 8
 AEDT Saturday and Sunday
 Fax 1300 363 658
 Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)



Cardholder Details

Cardholder Name: MISS RACHEAL MAREE KING
 Account No: 4557 0455 3833 9270
 Statement Period: 29 May 2024 to 28 June 2024
 Cardholder Limit: \$5,000

Transaction record for: MISS RACHEAL MAREE KING

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
10 Jun 2024	\$18.69	Dropbox SK4WF46XGMYW db.it/cchelp	Subscription				74987504161
14 Jun 2024	\$31.10	SHIRE OF TAMMIN TAMMIN	Change of plates				74940524164 ✓
14 Jun 2024	\$18.90	SHIRE OF TAMMIN TAMMIN	Change of plates				74940524164 ✓
14 Jun 2024	\$18.90	SHIRE OF TAMMIN TAMMIN	Change of plates				74940524164 ✓
14 Jun 2024	\$13.80	SHIRE OF TAMMIN TAMMIN	Registration repunt				74940524164 ✓
17 Jun 2024	\$30.50	LANDGATE MIDLAND	Land search - deceased estate				74940524166 ✓
19 Jun 2024	\$250.00	ST JOHN AMBULANCE AUST BELMONT	Defib				74229854170 ✓
24 Jun 2024	\$2,752.05	SHIRE OF TAMMIN TAMMIN	Plant Registrations				74940524172 ✓
27 Jun 2024	\$745.00	PAYPAL *TUDORHOUSEW 4029357733	Flags				74245374177 ✓
28 Jun 2024	\$9.00	CARD FEE					74557044180
Total for this period	\$3,887.94		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature:

Date: 26/7/24

26/7/24



Statement for

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NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
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Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MR BEVAN JAMES KLEIN

Account No: 4557 0455 3839 2634

Statement Period: 29 May 2024 to 28 June 2024

Cardholder Limit: \$5,000

Transaction record for: MR BEVAN JAMES KLEIN

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
3 Jun 2024	\$52.14	SPUD SHED NORTHAM	Water for depot - no receipt				74940524152
3 Jun 2024	\$51.00	WOOLWORTHS/NORTHAM BVD 16NORTHAM	Depot kitchen consumables				74278244152
10 Jun 2024	\$6.69	BUNNINGS 603000 NORTHAM	Depot consumables				74940524159
10 Jun 2024	\$14.00	COLES 0330 MUNDARING	Depot consumables				74363964159
10 Jun 2024	\$94.72	BUNNINGS 603000 NORTHAM	Depot consumables				74940524159
10 Jun 2024	\$876.88	SQ *WORK HEALTH PROFESSIONIO1800595310	Hearing Tests				74064144159
10 Jun 2024	\$25.98 CR	BUNNINGS 603000 NORTHAM	Depot consumables				74940524159
11 Jun 2024	\$90.39	BUNNINGS 603000 NORTHAM	TVA - lawns + gardens				74940524161
17 Jun 2024	\$25.41	SMP*JNK Energy House Midland	Phone cover				74126914166
17 Jun 2024	\$97.64	BUNNINGS 591000 MIDLAND	Depot building				74940524167
17 Jun 2024	\$2,018.67	SUPER CHEAP AUTO MIDLAND	Plant items - UHF, lamps				74564454168
21 Jun 2024	\$188.55	FARMWAYS K/BERRIN KELLERBERRIN	Boots + tools				01042030950

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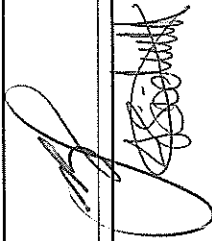
Transaction record for: MR BEVAN JAMES KLEIN (continued)

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
21 Jun 2024	\$144.03	UNITED PETROLEUM PTY KELLERBERRIN	P24 Ad blue				74564454172
26 Jun 2024	\$30.50	KELLERBERRIN FARMERS KELLERBERRIN	Coffee + Milk				74564724177
27 Jun 2024	\$99.55	Cunderin Farmers Co-O CUNDERDIN	Fert				74249234178
28 Jun 2024	\$9.00	CARD FEE					74557044180
Total for this period	\$3,773.19		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature:



Date:

19/07/2024
26/7/24