

Credit Card Reconciliation Sep-24
Direct Debit Payment made on 3/10/2024

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
CEO						
Credit Limit: \$10,000						
Subtotal					\$ -	\$ -

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
Racheal King - MFC	2/09/2024	Bank of IDEAS	Course for Pixie O'Neill - Positive Pathways to Local Rural Prosperity on 19/09/2024	145107	\$ 330.00	\$ -
Credit Limit: \$5,000	9/09/2024	Pagoda Resort & Spa	Accommodation for Teresa Brindley-Stevens for Rates & Governance Course from 01/09/24- 04/09/24	145105	\$ 749.99	\$ 68.18
	10/09/2024	Dropbox	Monthly subscription + international fee	145120	\$ 19.25	\$ 1.70
	19/09/2024	DDWA	Course for Pixie O'Neill - Making Easy Read Documents Workshop on 18/10/2024	145107	\$ 150.00	\$ 13.64
	23/09/2024	Caltex Tammin	Milk for office	145108 <i>145122</i>	\$ 2.95	\$ -
	27/09/2024	NAB	Monthly card fee	032102	\$ 9.00	\$ -
Subtotal					\$ 1,261.19	\$ 83.52

Card Holder	Date of Transaction	Supplier	Description	Account Code	Amount	GST
Bevan Klein - MWS	2/09/2024	Kellerberrin IGA	Milk, teabags & sugar	DAS.139.4620	\$ 19.85	\$ -
Credit Limit: \$5,000	12/09/2024	Kewdale Tavern	Lunch for MWS & Councillors - Housing visit on 09/09/2024	41104	\$ 111.00	\$ 10.09
	16/09/2024	Caltex Tammin	8.5kg gas bottle	8001.134.4626	\$ 99.00	\$ 9.00
	16/09/2024	Bunnings Midland	Blade diamond kango and moulding alum sheet	M0019.106.4620	\$ 181.49	\$ 16.50
	19/09/2024	Breathalser Sales & Service	Alcoliser & mouth pieces	142106	\$ 931.70	\$ 84.70
	27/09/2024	NAB	Monthly card fee	032102.580	\$ 9.00	\$ -
Subtotal					\$ 1,352.04	\$ 120.29
Total					\$ 2,613.23	\$ 203.81

Credit Card Register	Amendments Made	Comments	Credit Card Statement
Opening Card Holders			Balance from previous statement
Joanne Soderlund	N/A	No Changes	Payments and other credits
Racheal King	N/A	No Changes	Purchases, cash advances and other debits
Bevan Klein	N/A	No Changes	Interest & other charges
			Closing Balance

Prepared By: *Kelsey Pryer*
Finance Officer
Date: *25/10/24*

Authorised By: *R King*
Manager of Finance & Corporate Services
Date: *31/10/24*

18.56 x monthly card fee & international transaction fee.



Statement for
NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen cards: 1800 033 103 (24 hours within Australia only)



053/2410
TAMMIN SHIRE
PO BOX 53
TAMMIN WA 6409



Statement Period 29 August 2024 to 27 September 2024
Company Account No: 4557 0499 0110 7462
Facility Limit: \$20,000

Your Account Summary

Balance from previous statement	\$5,481.55 DR
Payments and other credits	\$5,481.55 CR
Purchases, cash advances and other debits	\$2,594.67 DR
Interest and other charges	\$18.56 DR
Closing Balance	\$2,613.23 DR

YOUR DIRECT DEBIT PAYMENT OF \$2,613.23 WILL BE CHARGED TO ACCOUNT 000086732- 0000508368965 ON 03/10/2024 AS PER OUR AGREEMENT.



0007848 271/4557049901107462 / E-2410 S-7862 I-15723

see reverse for transaction details

Transaction record for: Billing account



NAB Telephone Banking: transfer funds by phone from your nominated NAB accounts to your NAB Business Visa account. Phone 1300 498 594, between 7am and 9pm AEST, Monday to Friday, 8am and 6pm AEST, Saturday and Sunday



NAB Internet Banking: transfer funds from your NAB cheque or savings account to your NAB Business Visa account using NAB Internet Banking at nab.com.au



Billers Code: 1008. Ref: Select the card number you are making the payment to. Contact your participating bank, credit union or building society to make this payment from your cheque or savings account. BPAY payments may be delayed until the next banking business day, due to processing cut-off times. Maximum BPAY payment amount is AU \$100,000 per payment.

Date	Amount A\$	Details	Reference
3 Sep 2024	\$5,481.55 CR	DIRECT DEBIT PAYMENT	74557044246
10 Sep 2024	\$0.56	NAB INTNL TRAN FEE - (SC)	74557044254
Total for this Period:		\$5,480.99 CR	

Cardholder summary

If you have recently switched to a new product or had a Lost/Stolen replacement of your card, your cardholder summary may not reconcile with the account balance. The closing balance in "Your Account Summary" section of this statement reflects your correct balance and amount payable. Please login to your Internet Banking or NAB Connect account to review your most up to date transaction listing.

Cardholder account	Cardholder name	Credit limit	Payments and other credits (A)	Purchases and cash advances (B)	Interest and other charges (C)	Net Totals (B + C - A)
4557-0455-3833-9270	MISS RACHEAL MAREE K	\$5,000	\$0.00	\$1,251.63	\$9.00	\$1,260.63
4557-0455-3839-2634	MR BEVAN JAMES KLEIN	\$5,000	\$0.00	\$1,343.04	\$9.00	\$1,352.04
4557-0499-0110-7462	BILLING ACCOUNT	\$0	\$5,481.55 CR	\$0.00	\$0.56 DR	\$5,480.99 CR
			\$5,481.55 CR	\$2,594.67 DR	\$18.56 DR	\$2,868.32 CR

Transaction type
Purchase

Annual percentage rate
0.000%

Daily percentage rate
0.00000%

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GO TO NAB.COM.AU/SECURITYTIPS



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Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MISS RACHEAL MAREE KING
Account No: 4557 0455 3833 9270
Statement Period: 29 August 2024 to 27 September 2024
Cardholder Limit: \$5,000

Transaction record for: MISS RACHEAL MAREE KING

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
2 Sep 2024	\$330.00	PAYPAL *BANK IDEAS 0862931848					74585704243
9 Sep 2024	\$749.99	PAGODA RESORT SPA COMO					00835246936
10 Sep 2024	\$18.69	Dropbox ZCB3M1S3VYGP db.ti/cchelp					74987504253
19 Sep 2024	\$150.00	DDWA (INC) WEST PERTH					74201334262
23 Sep 2024	\$2.95	CALTEX TAMMIN TAMMIN					74564454266
27 Sep 2024	\$9.00	CARD FEE					74557044271
Total for this period	\$1,260.63		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

[Signature]

Cardholder signature:

[Signature]

Date: 31/10/24

2/11/24



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AEDT Saturday and Sunday
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Cardholder Details

Cardholder Name: MR BEVAN JAMES KLEIN
Account No: 4557 0455 3839 2634
Statement Period: 29 August 2024 to 27 September 2024
Cardholder Limit: \$5,000

Transaction record for: MR BEVAN JAMES KLEIN

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
2 Sep 2024	\$19.85	KELLERBERRIN FARMERS KELLERBERRIN					74564724243
12 Sep 2024	\$111.00	THE KEWDALE TAVERN KEWDALE					74940524254
16 Sep 2024	\$99.00	CALTEX TAMMIN TAMMIN					745644454258
16 Sep 2024	\$181.49	BUNNINGS 591000 MIDLAND					74940524256
19 Sep 2024	\$931.70	BREATHALYSER SAL MEADOWBROOKQL					01359240995
27 Sep 2024	\$9.00	CARD FEE					74557044271
Total for this period	\$1,352.04		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature:

Date:

7-11-24

7-11-24